

Board of Directors Meeting Minutes

Monday, April 17, 2023, 6:30 pm, 75 Stutson St.

Attendance: Tom Bruce, President; Lindy Litwak, Vice President; Sue Roethel, Secretary; RoseMary Shaw, Treasurer; Tony Micciche, Director; Patti O'Brien, Director

Special Guest: Kevin Knight, NW Service Center Administrator

NEW BUSINESS

- **General Meeting 5/1:** After a debrief of the last General Meeting in April when the flow of the agenda was disrupted and discussions turned disrespectful, we agreed that we need to educate the audience about what CCA meetings are for and do a better job managing the agenda. For the next meeting in May we will provide a handout of our Mission, Vision and Bylaws to address the issue of meeting etiquette (i.e. CCA is not to be used as a political forum). The agenda will not include a presentation by the Police Accountability Board but instead will have a presentation of the new Vision Plan. Also, the microphone is fixed so that anyone who speaks should use it to be heard.
- **NW Service Center communication:** Kelvin Knight was invited to attend to discuss rumors we've been told are circulating about some City staff who feel that our general meetings are not welcoming and that some individuals do not feel safe attending them. Kelvin said he is unaware of any issues of this nature coming from his staff and did not share the rumored concerns. If it is deemed necessary, Tom will ask for a meeting with NW staff, Daisy Algarin and Jose Peo.
- **Electronic signage for announcements:** In response to a community-generated suggestion that a sign be installed on Lake Avenue, the board agreed unanimously to establish a short-term task force to investigate what it will take to make it happen. The charge is to research funding, location, size, vendors and prices, and how to manage content and by whom.
- **Eclipse 2024 event coordinator needed:** Lindy will attend meetings about what the Greater Rochester Region is planning and how Charlotte can join in preparations. Whatever CCA decides to do should be coordinated with the other neighborhood organizations.

OLD BUSINESS

- **Meeting w/ Developers on 3/30 (debrief) & Rollout of Vision Plan:** Sue said the meeting was well-attended and very successful.
- **Clean Sweep on 4/29:** Tom is organizing a group of students from the All In Brass Band to clean the Bill Davis Overlook. Pat and Pam O'Neill will cover Pattonwood Drive, as they do every year. Tony will cover the cemetery on N. River St.
- **Kite Flight on 5/7:** Lindy has the Wegmans gift card from OBPPC to purchase supplies; she will work with Jim Farr to ensure the grill is working and ready to go on event day.
- **Kite distribution to schools during week of 5/1:** Patti will manage the distribution of 850 kites to the students at School 42 and Holy Cross School. Each kite will be given with a Kite Flight flyer, CCA door hang tag, and brief explanation that it is a grant-funded gift from CCA via Jose Peo.

PRESIDENT'S AND VICE PRESIDENT'S REPORT

- **NA Presidents' Meeting:** Lindy attended for Tom; primary topic of discussion was the Police Accountability Board (PAB).
- **Harbor Fest – CCA Booth:** Tom and Lindy suggest we investigate buying our own popcorn machine, as we should not keep using the one from 75 Stutson St. Tom will research options.

SECRETARY'S REPORT

- Approval of minutes: GM: 4/3/23; and BOD: 3/20/22: Sue made motion to approve these minutes; Patti seconded; motion approved unanimously.

TREASURER'S REPORT

- RoseMary will provide a 2-month summary at the next CCA General Meeting.

COMMITTEE REPORTS

- Beautification
- Communications
- Community Development
- Fundraising
- Governance
- Membership
- Nominating
- Programming
- Safety & Security
- Scholarship
- Youth Engagement

UPCOMING EVENTS

- 4/29/23 Clean Sweep, 8:30 am – noon
5/1/23 General Meeting, 7 pm, Robach Community Center
5/7/23 Kite Flight, 12-4 pm, Ontario Beach Park
5/15/23 BOD Meeting, 6:30 pm, 75 Stutson St.