

# Board of Directors Meeting Minutes

Monday, December 19, 2022, 6:30 pm, 75 Stutson St.

**Attendance:** Lindy Litwak, President; Tom Bruce, Vice President; Sue Roethel, Secretary; RoseMary Shaw, Treasurer; Tony Micciche, Director (Excused: Patti O'Brien, Director)

## NEW BUSINESS

1. **Appointment of Vice President:** Tom vacated the VP seat when he became President; Lindy volunteered to be appointed as VP. RoseMary moved to appoint Lindy; Sue seconded; motion passed unanimously.
2. **General Meetings Management:** Starting in January, Tom will need to remind the audience about rules of engagement and meeting protocol so that individuals do not take over the meeting with their personal agenda and that everyone who wishes to speak can do so. Tony and Tom will talk individually to people as needed prior to each meeting.
3. **Lakeside Winter Celebration on 2/4/23 from 11 am – 4 pm:** We will have a booth inside the tent and will sell donuts, hot chocolate, coffee, and maybe popcorn. Traditionally, OBPPC has provided us with bagels to sell as a fundraiser. Tom will check with Jim Farr about that and about electricity for our booth. Tony will ask Ridge Donuts if they might donate. Tony and Tom will both do the Health Department food handling certification that is required.
4. **File Storage/Sharing – Move from DropBox to GoogleDocs, MS 365 or other:** Sue investigated different options and suggests we move to GoogleDocs, but she needs more time to learn it and then migrate all of the files over to it. The cost is about \$12/month.
5. **CCA 60<sup>th</sup> Anniversary Celebration – schedule/budget for an event?** Sue suggested we keep this on our radar for 2023. Everyone agreed but no decisions were made. Sue also suggested we put on our radar for 2024 to plan an event that will bring visitors to the beach for the **Solar Eclipse that will happen in April 2024** because it will be visible in Rochester, and the Rochester Visitor's Bureau will be promoting events all across the region for it.

## OLD BUSINESS

1. **Tree Lighting on 12/2/22 - debrief:** The event was very successful and well-attended. Everyone loved having the performance of All In Brass Band.
2. **Door Hangers – distribution status:** Lindy is coordinating volunteers and mapping what streets have been covered so far. More than half of the Charlotte neighborhood has received the door hangers. We will continue to distribute them for the rest of the month and into January, if needed.
3. **Windjammers sponsorship – status:** Sponsorship level needs to be clarified. Lindy will meet with Lee Selover to finalize for 2023.
4. **Committee POWs 2023 – proposals need approval:** Not all are completed yet; tabled for the January meeting. Tom wants to advertise on FaceBook about the jobs we need help with.
5. **Budget 2023 – needs final approval:** RoseMary submitted a proposed budget based on expected committee needs and moved that we approve it. Sue seconded; motion approved unanimously.

## PRESIDENT'S REPORT

- Charities Symposium on 11/30 – Tom, Lindy & RoseMary attended; it was informative.
- January 1/9/23 CCA General Meeting – Standard agenda; no presentation
- NA Presidents' meeting on 12/13 – Didn't attend
- NW Quad meeting on 12/14 – Didn't attend
- OBPPC meeting on 12/3 – Review of plans for Winter Fest (February) and Harbor Fest (June)

## VICE PRESIDENT'S REPORT

- MNBN meeting on 12/14 – Didn't attend
- CBA meeting – next one is 1/5/23; it's a mixer – Tom will attend

- St. Bernard's Trail Rehab project: City has invited CCA to participate on an advisory committee; Tom volunteered to take this on.

#### **SECRETARY'S REPORT**

- Approval of minutes: GM: 12/5/22; and BOD: 11/21/22
- Final Report on NeighborGood grant – draft

#### **TREASURER'S REPORT**

- Monthly report: Membership renewals coming in. NeighborGood Grant has remaining funds of about \$400. Fox Pest Control has signed on as a sponsor, as did Lake United Methodist Church.

#### **COMMITTEE REPORTS**

- **Beautification**
- **Business Alliance**
- **Communications**
- **Community Development** – Update on Developers' Meeting & Vision Plan
- **Fundraising**
- **Governance**
- **Membership**
- **Nominating**
- **Programming**
- **Safety & Security**
- **Scholarship**
- **Youth Engagement**

#### **UPCOMING EVENTS**

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| 1/9/23  | General Meeting, 7 pm, Robach Community Center (presentation?)     |
| 1/16/23 | BOD Meeting, 6:30 pm, 75 Stutson St.                               |
| 2/4/23  | Lakeside Winter Celebration, 11 am - 4 pm, Ontario Beach Park      |
| 2/5/23  | Polar Plunge, 12 pm, Ontario Beach Park (registration begins 9 am) |