



# Charlotte Community Association, Inc.

*"A Community That Cares"*

## Board of Directors Meeting Minutes

Monday, October 21, 2019

6:30 PM, 173 Latta Road

Meeting was called to order by President Jonathan Hardin at 6:35 PM. Also, in attendance were Vice President Sue Roethel, Secretary Rose Mary Shaw and Director Linda Litwak. A quorum is available to conduct business.

### Topics for Board Discussion

- Policy and procedure to be followed when someone wishes to join the board.
  - This will be tabled until 2020 as there are too many other issues to be taken care of immediately.
- Discussion regarding a possible change in distribution of the newsletter.
  - RoseMary explained again that with the bulk permit we must mail 200 pieces each time, and in order to do this we are mailing to people who have not paid dues in 2019.
  - Jonathan suggests that we go to electronic delivery only, but the rest of the board thinks that we do need to mail to members who want us to.
  - RoseMary noted that by losing the permit and mailing first class the cost per member would only be \$3.30 per year based on 6 mailings.
  - The decision is to not renew the bulk permit and beginning with the news to be mailed end of February only those members who have actually paid dues will receive the mailing. This is to be announced at the November meeting and again in December.
- Reassignment of Duties currently handled by Jonathan and Donna still that need to be redistributed. This may or may not include
  - Receipt of emails from Daisy and the mayor's office
    - These will go to the infocca box and will be handled
  - Postings on Facebook
    - Jonathan to continue for now
  - Electronic Distribution of the Newsletter
  - Posting to the website of information including minutes, events, calendar etc.
    - RoseMary Shaw to contact Donna Purdy to arrange to be trained on all these things. Jonathan to join to learn for other purposes and the rest of the board also wants to learn.
- Best of Charlotte update
  - RoseMary Shaw has three vendors signed up. Sue Roethel questioned if we should cancel as no food has yet been arranged. Linda Litwak says she can get the food quickly, we will decide on November 1 whether to cancel or not. Some advertising has already been done.

CHARLOTTE COMMUNITY ASSOCIATION, INC.

POST OFFICE BOX 12768, ROCHESTER, NEW YORK, 14612

[WWW.CHARLOTTECCA.ORG](http://WWW.CHARLOTTECCA.ORG) \* 585-865-6101 \* [INFOCHARLOTTECCA@GMAIL.COM](mailto:INFOCHARLOTTECCA@GMAIL.COM)



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**Secretary's Report:** Approval of minutes, General Meeting 9.9.19 and 10.7.19. Board Minutes 9.16.19

- Linda Litwak moved to approve, and Sue Roethel seconded. Passed.

**Treasurer's Report:** Patti O'Brien is not in attendance. but Jonathan Hardin mentioned that we received \$250.00 for helping with the Marathon and the \$750.00 grant from Molly has been delivered.

**Committee Reports:**

- Nominating Committee
  - Vote to be at the November meeting. Secretary to bring tags and membership list.
- Community Development
  - Update on the meeting with developer and discussions with the city.

**OLD BUSINESS**

**NEW BUSINESS**

Sue Roethel mentioned that the Neighborgood Grant process has begun and submissions must be made in February. There was discussion about what types of projects might be approved.

**Meeting Adjournment**

**Upcoming Events**

11/4/19 General Meeting, 7PM Robach Community Center  
11/18/19 BOD Meeting, 6:30 PM, Location TBD  
12/1/19 Best of Charlotte, Robach Center  
12/2/19 General Meeting, 7PM Robach Community Center  
12/16/19 BOD Meeting, 6:30 PM, Location TBD

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