

Charlotte Community Association

Board of Directors Meeting Minutes

November 2, 2015, 6:00 pm

Robach Community Center

OUR MISSION

To build a stronger community and to enhance the lives of our residents by providing a forum for sharing information, connecting neighbors and stakeholders, and fostering civic engagement while preserving and promoting the heritage of the Village of Charlotte.

Call to Order / Attendance / Housekeeping

Meeting called to order by President Clare Stortini at 5:58 pm. **In Attendance:** Clare Stortini, president; Susan Miller, treasurer; Sue Roethel, secretary; Donna Bour-Purdy, director; Linda MacCammon, director; Patti O'Brien, director.

With six board members present, there was a quorum to conduct business.

Approval of Minutes

BOD Minutes from 10/5 were reviewed. A change needs to be made on p. 3 pertaining to Indemnification Insurance to indicate that the renewal policy should reflect the new number of members we have (liability coverage is based on number of members) and the address where we meet (Robach Community Center).

Motion: Sue M. moved to approve the 10/5 BOD Minutes with the above changes made. Patti seconded; motion approved 6-0.

Treasurer's Report

Full report to be presented at General Meeting following this BOD Meeting.

President's Report

- Meet the Candidates Night – Very well attended and positive, with 70-75 people attending. For 2016, we should add the board candidates to the agenda. Vic Simonetti, CCA member and write-in candidate for County Executive, asked for time on the CCA agenda to speak. Clare invited him to utilize the open community update forum on the meeting agenda to speak.
- Snug Harbor – Letter to Judge Taddeo sent to City Council, Mayor, and to the Democrat & Chronicle. Linda made copies of the letter with a small flyer attached to hand out to members at the General Meeting, appealing for help to send their own messages to the City. As a side note, Sue M. said that a surrounding neighborhood (Clearview Rd. in Greece), is not far from Snug Harbor and appears to be under police surveillance.
- The BOD will meet again on November 9th at 7pm (location TBD).

OLD BUSINESS

1. **Elections** – There are tables set up for a formal sign-in at stations for Members, Members with Proxy forms, and Non-Members. Voting members will receive an identifying Voting Member tag to use for the vote.
2. **Bylaws Amendment** – The special mailing with proxy form will be mailed out this week.
3. **POCMA**– Linda attended their meeting on 10/28 and provided a report to the board. Tom Marchetti, project rep for LaBella, said that the marina construction will shut down soon for the winter and will re-start in April. ROC Harbor Clam Company submitted a new rendering of signage, which was an improvement over the “purple clam.” The Certificate of Occupancy has been delayed due to a fencing issue. Marianne Warfle, POCMA President, said that Greg Weycamp (Edgewater) is planning to break ground on the hotel/condo building in June. A new jazz/blues club is opening called the Pythod, and it will be open Wednesday to Sunday. Whiskey River (formerly Steele River) is still working toward an opening date. Real Food Made Simple, a yoga/natural food shop, is considering moving in the Latta/Lake plaza near the bakery. The City is proceeding with the construction of Lighthouse Trail. A rendering of the project was provided by JoAnn Beck.

POCMA is working on a community Visitor’s Guide, which is grant funded by the City’s Northwest Service Center. They are asking for CCA help with the project. This seems to fall under Communications, so Donna will contact Marianne to discuss specifics about what help they need from us.

In general, POCMA’s concerns are: 1) parking; 2) Tape Con building; 3) code enforcement; 4) vacant lots; and 5) City banners. Deb Cormier, Craig Ristuccia, Linda MacCammon and Clare Stortini met to discuss Planning & Zoning concerns on 10/31/15. Craig, Deb and Linda drove around the neighborhood and flagged the “hot spots” that need attention by the P&Z Committee.

4. **Port of Rochester** – this topic is going to take more time and so is deferred to the board’s next meeting on November 9th. We need an update from Greg Weykamp. Linda will reach out to him.
5. **Lake Avenue Improvement Project** – Clare and Linda attended the public meeting on 10/27. The \$5.2M project is scheduled to start in November 2015 and will shut down shortly after that until spring. Expected completion is December 2016. The project consists of improvements on Lake Avenue from Merrill St. to Burley Rd. The scope of work consists of full-depth pavement reconstruction, new curbs, new sidewalk, 5 ft.-wide asphalt bike trails, draining improvements, street lighting replacement (traditional lights/LED), new pavement markings, new signage, and a refuge island for pedestrian crossing at St. Bernard’s Park.

Two-way traffic will be maintained during construction. There will be parking restrictions on the side of the road where work is being done. There will be some access restrictions during curb, sidewalk and driveway placements.

6. **PAC TAC Update**– Sue M. gave Kelly O’Hara a list of names of people interested in training. Sue will follow up with Kelly on the status.

Action Items:

- Linda will send Sue R. a written report from the meetings she's attended so that they can be added to the permanent record.
- Donna will contact Marianne Warfle about how the CCA can help with the Visitor's Guide.
- Linda will email Greg Weykamp to request an update on the building plans.
- Sue M. will follow up with Kelly O'Hara on the status of PAC TAC training.

NEW BUSINESS

1. **Annual Tree Lighting** – Patti contacted the fire house, and this event is now scheduled on Friday, December 4th, 7 pm at the RFD Engine 19 Fire House. Patti and Brian have designed a color poster to print and distribute around the neighborhood. The event will include a collection of canned goods to be donated to Carolyn's Cupboard.

Note: Due to time constraints, the remaining New Business items are deferred to the next board meeting.

Upcoming Events and Meetings

11/9 BOD Meeting, 7 pm, location TBD
12/7 BOD & General Meeting – **Bylaws Amendment Vote**, 7 pm, Robach Community Center
12/10 BOD Meeting, 7 pm, location TBD

Adjournment

Motion: Clare moved to adjourn the meeting at 6:50 pm; Linda seconded. Motion passed 6-0.

Minutes submitted by Sue Roethel, CCA secretary.