

Charlotte Community Association

Board of Directors Meeting Minutes October 19, 2015, 7:00 pm Port Terminal Building

OUR MISSION

To build a stronger community and to enhance the lives of our residents by providing a forum for sharing information, connecting neighbors and stakeholders, and fostering civic engagement while preserving and promoting the heritage of the Village of Charlotte.

Call to Order / Attendance / Housekeeping

Meeting called to order by President Clare Stortini at 7:06 pm. **In Attendance:** Clare Stortini, president; Susan Miller, treasurer; Sue Roethel, secretary; Donna Bour-Purdy, director; Linda MacCammon, director; Patti O'Brien, director.

With six board members present, there was a quorum to conduct business.

President's Report

- Thank you to departing board members – Sue R. asked the board to consider the precedent we've set this year by recognizing the service of departing board members with a thank-you gift and certificate. With the recent resignations of two more board members, for consistency should we continue this practice and if so, what minimum length of service should be recognized? Pam Postgate served almost 2 years. Can we afford to continue the practice, given our budget deficit this year? After discussion, the board agreed to suspend the practice going forward until such time that we have a healthier financial situation.
- Board meetings need to be scheduled in November and December to work on the 2016 strategic planning of the budget, committees' plans of work, and fundraising. Sue M. noted that she will be out of town November 11-13 and 18-30. We agreed to meet on Monday, November 9th and Thursday, December 10th, both at 7pm at the Greece Library (if available). Sue M. will reserve space for us to meet.

Action Items:

- Clare will send a hand-written thank-you note for their service to recently departed board members Pam Postgate and Pat O'Neill.
- Sue M. will reserve space, if available, at the Greece Library or, if possible, at Cannonball Café for BOD meetings on 11/9 and 12/10.

Approval of Minutes

Minutes from BOD meetings on 9/24, 9/30 were just sent to the board today; approval deferred until board members have time to review them.

OLD BUSINESS

1. **Elections** – Proxy is included in the November newsletter being mailed soon to members to have prior to the November 2nd vote.
2. **Bylaws Amendment** – Donna is preparing a pro forma newsletter for special mailing to members. It has 13 pages with the proxy included.

Action Items:

- Sue M. will update membership list for Elections vote and special mailing of Bylaws Amendment.
- Donna will post the Bylaws special mailing document to the board via the new Drop Box.
- Board will use the new Drop Box to post all documents from now on.

NEW BUSINESS

1. **Port of Rochester** – POCMA sent an agenda for their next meeting on Wednesday, 10/28 at 6:00 pm in the Port Terminal Building. This topic is one of the agenda items. Linda and Sue M. will attend and report back to the board. We need to join with POCMA to invite the mayor and city officials to discuss the latest update on the port development plans.
2. **Snug Harbor** – Linda drafted a letter that Clare added to that shows our support for the lawsuit by the City against the property owners for multiple and unmitigated code violations. We reviewed the draft and made minor changes. We also decided to include our local politicians in the cc list. The letter will be signed by all board members and sent to Judge Marie Taddeo, who will hear the case on November 13th, and copied to the mayor and other city officials.
3. **Planning & Zoning Committee** – A complaint was sent to the CCA about the weeds on River St. The City has already taken care of them, so no need for board intervention at this point. Regarding the status of Dunkin' Donuts on Lake Avenue at Denise Road, Clare emailed the City for an update. Linda will follow up.
4. **Lake Avenue Improvement Project** – A public meeting is scheduled on 10/27 at 7 PM, 107 Bridge View Drive, Office of Training & safety, City of Rochester. Clare and Linda will attend.

Thank you to City – We would like to thank the City for the recent repaving on Lake Ave. just south of Burley Rd. Donna volunteered to draft that letter.

5. **OBPPC Meeting** – Patti attended a meeting on 10/3 and provided an update. Contracts are completed for the 2016 Wegmans Concerts by the Shore Series and Big Band Dance Series. The group wants to plan a big festival in July to celebrate the marina opening and the 100th anniversary of Charlotte's annexation to the City of Rochester. The festival will be in partnership with Wegmans, as it will also be their 100th anniversary.

Action Items:

- Clare will invite POCMA and OBPPC to join an upcoming board meeting to share information.
- Linda will finalize the letter to Judge Taddeo, and Sue M. will collect the board's signatures. Clare to forward to Judge Taddeo and cc: City officials & staff.
- Linda will follow up with the City for an update on Dunkin' Donuts at Lake/Denise.
- Donna will draft a thank-you letter to DES Commissioner Norm Jones for the repaving of Lake Avenue.

Upcoming Events and Meetings

- 10/20 PCIC Meeting, 7 pm, Aquinas Institute
- 10/27 Public Meeting on Lake Avenue Improvement Project, 7pm, 107 Bridge View Dr.
- 11/2 General Meeting – DES Presentation & **Board Elections** , 7pm, Robach Community Center
- 11/9 BOD Meeting, 7 pm, location TBD
- 12/7 BOD & General Meeting – **Bylaws Amendment Vote**, 7 pm, Robach Community Center
- 12/10 BOD Meeting, 7 pm, location TBD

Adjournment

Meeting adjourned at 9:10 pm.

Minutes submitted by Sue Roethel, CCA secretary.