

# Charlotte Community Association

## Board of Directors Meeting Minutes

August 3, 2015, 6:00 pm

Robach Community Center

### **OUR MISSION**

*To build a stronger community and to enhance the lives of our residents by providing a forum for sharing information, connecting neighbors and stakeholders, and fostering civic engagement while preserving and promoting the heritage of the Village of Charlotte.*

### **Call to Order / Attendance / Housekeeping**

Meeting called to order by President Clare Stortini at 6:04 pm. **In Attendance:** Clare Stortini, president; Susan Miller, treasurer; Sue Roethel, secretary; Brian Labigan, director; Patti O'Brien, director; Pat O'Neill, director; Pam Postgate, director; with seven board members present, there was a quorum to conduct business.

### **Approval of Minutes**

Deferred to 8/17.

### **Treasurer's Report**

For June and July, total income was \$263.27 and total expenses were \$1,269.03. As of today, the available balance is \$22,965.58. The Beautification Committee submitted receipts for \$545.18 total to replace flowers and pots that were destroyed by vandalism. This is \$141.10 over the approved budget of \$1,400. Linda has expended her own money and needs reimbursement. Linda recalls that years ago when POCMA was the Harbor Merchants Association, vandalism was covered by liability insurance carried by the businesses.

**Motion:** Sue M. moved to approve the \$141.10 over budget to reimburse Linda for unexpected expenses.

### **Action Items:**

- Clare will ask Marianne and Lee if POCMA knows anything about the businesses carrying liability insurance that would cover vandalism.

### **President's Report**

- August BOD meetings--Scheduled on 8/17 and 8/25; location TBD.
- CCA Picnic—Scheduled on 8/12 at 5:30 pm. Sue M. is coordinating efforts with Brian Labigan and Joe Carrozzi about what to expect. Volunteers are needed to help set up, cook hot dogs, bring dishes to pass, and clean up. Joe brings hot dogs, rolls, drinks and table covers. Volunteers should be at the pavilion (just east of the gazebo) at 4:30 to help set up. Sue M. is asking the Safety & Security Committee members to come and set up. Jean Carrozzi has the Scholarship Awards certificates (in frames) to present to the recipients.

- Charrette Steering Team—CDCR recommends 12 people on this team. Deferred to 8/17 BOD meeting.
- California Rollin'—Submitted application for a special permit to have outdoor music entertainment. In the past we have sent a letter of support to the Planning Commission for such a permit with conditions, such as a temporary 1-year permit. We want the area to have a fun, festive atmosphere, but we also want to ensure that it won't become a cacophony of noise.

**Action Items:**

- Clare will draft a letter to the Planning Commission regarding the permit application from California Rollin'.

## Committees: Audit of Current Work Plans – Continued from 7/29

**Nominating:** Linda MacCammon has self-nominated. Brian will need help on this committee; Sue M. and Sue R. volunteered to serve with him to qualify candidates. Clare sent Brian three questions that can be used for bios. Brian's situation will be disclosed at the General Meeting following this BOD meeting.

**Programming & Fundraising:** Deferred to 8/17.

**Safety & Security:** National Night Out Against Crime event is all set for tomorrow night. Mike Penkin and Carl Giardino will help Brian cook the hot dogs. The S&S Committee is meeting once a month now. An email to recruit for PAC TAC will be prepared soon.

**Scholarship:** The award checks were delivered to Jean. She will present them at 6:45 pm at the gazebo stage during the CCA Picnic on 8/12.

## Miscellaneous Announcement

Lakeside Presbyterian Church: Pat reported that Tom Brewer will attend the meeting on 8/11 with Molly Clifford about the disposition of the Lakeside Presbyterian Church. Tom and Rose Schwartz are trying to maintain the property. They have offered to pay if we can supply the labor. That money could be used to make a donation to the Day Care Center, or if Linda Paruta can supply volunteers, it could help fund the Beautification Committee.

**Action Item:** Pat and Pam will follow up with the Schwartz's and report back to the board.

## Upcoming Events and Meetings

August 4	National Night Out Against Crime (RPD/Maplewood/CCA event), 6 pm, 1099 Jay Street
August 12	CCA Members' Picnic/Scholarship Awards, 5:30 pm, Harborview Pavilion, Ontario Beach Park
August 17	BOD Meeting, 7 pm, location TBD

## Adjournment

Sue M. moved to adjourn the meeting at 6:55 pm. Patti seconded; motion approved 7-0.  
Minutes submitted by Sue Roethel, CCA secretary.