

Charlotte Community Association

Board of Directors Meeting Minutes August 17, 2015, 7:00 pm Port Terminal Building

OUR MISSION

To build a stronger community and to enhance the lives of our residents by providing a forum for sharing information, connecting neighbors and stakeholders, and fostering civic engagement while preserving and promoting the heritage of the Village of Charlotte.

Call to Order / Attendance / Housekeeping

Meeting called to order by President Clare Stortini at 7:16 pm. **In Attendance:** Clare Stortini, president; Susan Miller, treasurer; Sue Roethel, secretary; Donna Bour-Purdy, director; Pat O’Neill, director; Pam Postgate, director; Excused absence: Patti O’Brien, director. With six board members present, there was a quorum to conduct business.

The board welcomes new director Donna Bour-Purdy.

Approval of Minutes

Deferred to 8/25/15.

Treasurer’s Report

Deferred to 8/25/15. Sue M. will prepare a budget status update for that meeting.

President’s Report

- Ron Penders’ request: He asked all neighborhoods for the following information to be discussed at the July 30th NW Quad meeting: 1) list of community organizations in our area; 2) list of what would bring people to either stay living in our area or want to move into our area; 3) list of Clean Sweep focus areas for 2016 targeting main corridors rather than side streets.
- National Night Out event on 8/4: Safety & Security Committee did a great job coordinating the motorcade and picnic that included all of the NW Quad neighborhoods. Approximately 65 people attended, including Mayor Lovely Warren. Special thanks to Sue Miller, Brian Labigan, Joe Carrozzi, Mike Penkin, Trevor Purdy, Donna Bour-Purdy, Bel Graves, Mike Visconte, Bill Collins, and the Monroe County Parks Department guys who brought over the grill from the bathhouse, and of course, the awesome RPD!
- CCA Picnic and Scholarship Awards Ceremony on 8/12—Again, the Safety & Security Committee rallied to set up and cook hot dogs for about 35 people. Jean Carrozzi presented the two Scholarship Awards to the two recipients, who attended with their families. Thanks to all!!
- Upcoming BOD Meetings: Scheduled on 8/25 at the Greece Library because they have wifi. Donna will unveil the new, redesigned website for board approval. Both Donna and Sue M. will be out of town on 9/14, which is the next CCA General Meeting. There will be no BOD meeting that evening because there will be no quorum to do business.

- Rochester Marathon on 9/20: Clare is coordinating the water station. Marianne Warfle has a list of POCMA volunteers, and Clare has started a CCA sign-up list as well. Donna will prepare an e-blast to solicit more volunteers.
- River Romance on 10/2-4: Sue M. has talked to Joe Carrozzi and will follow up with his suggested contact in the Rochester Fire Department to seek guidance on having a community bon fire at the beach. The CCA could sell cider or hot chocolate. Other events could include music, boat rides, pub crawl, and Riverway Trail tours.
- Meet the Candidates on 10/4: This could include board candidates and/or candidates running in city and county elections. Donna said that in the past these events were popular. Fred Amato and Jean Carrozzi were timekeepers and may be willing to do it again. Clare would like the Nominating Committee to drive this event.

Action Items:

- Sue R., Sue M. and Brian (Nominating Committee) will work with Donna to coordinate the Meet the Candidates event.

OLD BUSINESS

1. **Board Liaison Appointments:** Brian’s resignation means his role as Board Liaison to the Nominating Committee must end. We need to appoint him as chair and a new BL needs to be appointed. Sue R. volunteered to step into the BL role for the Nominating Committee. The Communications Committee also needs changes. Sue R. noted that since Donna is now a board member, she can serve as Board Liaison to the Communications Committee, replacing Sue R. in that role. A new chairperson should be appointed for the Communications Committee. Also noted is that the Beautification Committee still does not have a Board Liaison.

Motion: Sue R. moved to appoint Brian Labigan as chair of the Nominating Committee. Sue M. seconded; motion was approved 6-0*.

Motion: Clare moved to appoint Sue R. as Board Liaison to the Nominating Committee. Sue M. seconded; motion was approved 6-0*.

Motion: Sue R. moved to appoint Donna Bour-Purdy as Board Liaison to the Communications Committee. Clare seconded; motion was approved 6-0*.

*Typically, Sue R. and Donna would abstain from a vote that involves a conflict of interest. With the board being currently short-handed, there would be no quorum and therefore no valid vote. The board is following the current By-laws to make decisions, but the By-laws do not recognize a Board Liaison role. That role was established in 2015 to facilitate committees having community-driven leadership in the chairperson’s role. In the interest of preserving the committees’ momentum, the board finds it necessary on this occasion to keep the quorum and waive the conflict of interest.

2. **By-Laws Revisions:** The proposed revisions are still with the attorney for review. There are significant changes that will first need to be communicated to the board and then rolled out to the members.

3. **Elections:** The Nominating Committee is now accepting nominations for the board, with the hope that there will be several qualified candidates to introduce before the elections on November 2nd.
4. **Charrette:** Joni Monroe, executive director of CDCR, is retiring at the end of October. She is writing a proposal for us to proceed with our plans to do the charrette. She recommends that we appoint 12 people to serve as the steering committee. We want to make sure that there is representation from the board as well as across the neighborhood from all major stakeholder groups. Qualifications: Individuals must: 1) live or work in the Charlotte neighborhood; 2) have a proven track record of active participation within the community; and 3) be willing to contribute needed skills and/or knowledge until the project is completed. We began listing potential candidates for the steering committee who might be willing to make the commitment.

Upcoming Events and Meetings

- 8/25 BOD Meeting, 7 pm, Greece Public Library
- 9/14 CCA General Meeting, 7 pm, Roger Robach Community Center
- 9/20 Rochester Marathon
- 10/2-4 River Romance (annual City of Rochester sponsored event)
- 10/4 CCA General Meeting: Meet the Candidates Night, 7 pm, Roger Robach Community Center

Adjournment

Sue M. moved to adjourn the meeting at 8:30 pm. Pat seconded; motion approved 6-0.

Minutes submitted by Sue Roethel, CCA secretary.